



**St Catherine of Siena School Council
MINUTES OF MEETING**

Monday, September 12, 2016 – School Conference Room

Members Present

Jeremy Barr
Pat Buckles
Tracy Dible
Karen Gomez (Chair)
Betty Hunt, Principal
Diana Kessinger
Rob Sill
Karen Stein
Vanessa McKinney, PTO President

Members Absent

Father Dan Spexarth

Call to Order

The meeting was called to order by Karen at 7:00 p.m.

Opening Prayer

Karen opened the meeting with a prayer, said especially in memory of parishioner Jeanne Logsdon.

Approval of August Minutes

Minutes from the August meeting were approved. Jeremy made a motion to approve the minutes. Rob seconded the motion. Motioned carried 9-0.

Announcements

None

Agenda Additions

None

Committee Reports

Wellness Committee – Karen and Betty are our representatives on the Wellness Committee. They met before our meeting tonight.

- St. Catherine will be holding a Wellness Fair on September 30 for students and parishioners with thirty-three vendor tables. Students will have the opportunity to visit as many tables as possible and prizes will be awarded to those who attend most of the booths.
- Staff wellness activities are being planned quarterly to focus on healthy habits.
- Kelley McVey shared some information on a Power-up School Wellness Summit and at least four students will attend.
- Wellness Committee membership will change as some members cycle off and new members are added.

- Christin Elson is working on obtaining grants for upcoming wellness activities, including a \$300 PTO grant for the goodie bags at the Wellness Fair and a \$1,000 grant for an Xbox dance party for P.E.

Technology Committee – Rob is our representative on the Technology Committee. No meeting was held this month.

Athletic Committee – A new committee formed this year interested in getting athletics started at St. Catherine. Representatives Vanessa and Jeremy will provide updates.

Associate Principal's Report

See below in New Business – State Assessment Results

Principal's Report

- Thanks to all of you that helped at Open House. It was quite successful.
- To date, we have had several sizeable donations given to our art room which we mainly use for our art mom program for K-5.
- We have had a good start to our school year.
- Fall sports are in full swing.
- Tuesday, September 13, fall sports pictures will be taken.
- Thursday, September 15, is midterm already.
- Tuesday, September 20, is the first PTO meeting of the year. 4th grade also takes a field trip to the Sedgwick County Extension Center for the Amazing Magic of Agriculture Day.
- On Wednesday, September 21, we have our first Faith Families activity.
- Friday, September 23, there will be no school as we have a teacher in-service here at St. Catherine. The topic will be AIMS Web data.
- Monday, September 26, the 6th graders visit Cornerstone.
- Tuesday, September 27, is our first Spangles Night from 5:00-8:00 p.m.
- Friday, September 30, we will have our first ever Wellness Fair in the afternoon. This is sponsored by our school's wellness committee.

Pastor's Report

Father Dan was unable to attend.

PTO President's Report

- St. Catherine's tailgate at the Open House on August 16th raised \$1,500 for athletics.
- PTO skating party at Carousel Skate Center was held on August 19th and raised over \$500.
- On September 7th the 7th grade students provided lunch for the teachers and staff.
- Next PTO meeting will be September 20th.
- Two grants are on the agenda so far, one from Darren Pracht for athletics and one for a computer software program for the school nurse.
- September 27th is the first Spangles Night from 5:00-8:00 p.m.
- September 30th is the Wellness Fair. PTO is providing goodie bags, assisting with a booth and providing daycare for volunteers.
- On October 7th the 6th grade students will provide lunch for the teachers and staff.

Old Business

- Update on Morning Drop Off and Afternoon Pickup
 - Drop off and pickup are going smoothly. There are three time periods in the morning experiencing some backups. Reminders will be sent to parents periodically to reinforce drop off and pickup guidelines.
- Diocesan School Council Training
 - Karen and Diana attended Diocesan School Council training on September 7th.

New Business

- State Assessment Results
 - Jeremy shared the results of the 3rd - 6th grade State Assessments in religion, math, reading, writing and listening, taken spring 2016.
 - Individual student test results as well as schoolwide results were presented to teachers in August and discussed. Feedback was shared regarding strengths, weaknesses, and what could be improved on. Specific steps to improve performance and target goals for this year were determined.
 - Differences between the reading and writing scores showed large discrepancies so all teachers have a professional goal to include more writing in their instruction this year.
 - Statewide test results for comparison will not be available until later in the year.
- AIMS Web & W.I.N. (What I Need)/MTSS
 - AIMS Web is a new program being implemented at St. Catherine to better track students' reading and math progress. This program tests more on standards where the MAP Testing looks more at the curriculum that the school is using. The students will be tested three times a year and progress will be assessed. The program further allows teachers to use Progress Monitoring for certain students to check where they are at, more frequently.
 - W.I.N./MTSS will be used primarily for reading. The students will be placed into W.I.N. groups based on information gathered from four assessments given at the beginning of the year, teacher observations and other classroom assessments. Teachers and staff will work with each group to improve certain skills. The groups and teachers will change throughout the year based on how the student progresses.
- Catholic School Office Visit Results
 - Matt McKee, Assistant Superintendent visited St. Catherine and met with Betty and Jeremy. He will return in November and visit the classrooms. Betty shared that he had seven questions that they responded to. His full report will follow after the November visit.
- Social Media for School (e.g., Facebook, Twitter)
 - Discussed the possibility of using various social media tools as a way of communicating and engaging students, parents, and parishioners about St. Catherine.
 - Agreement that to be successful, social media accounts (Facebook, Twitter) would need to be maintained.
 - More discussion needed before making decision about whether we need social media and how to manage it.

Future Business

- More on Long Range Planning – Betty and Karen will continue to review surveys for future items for long range planning.

Closing Prayer

Karen led us in the closing prayer.

Meeting was adjourned at 8:05 p.m.

Next meeting will be Monday, October 3, 2016 @ 7:00 p.m.