



**St Catherine of Siena School Council
MINUTES OF MEETING
Monday, August 1, 2016 – School Conference Room**

Members Present

Jeremy Barr
Pat Buckles
Tracy Dible
Karen Gomez (Chair)
Betty Hunt, Principal
Diana Kessinger
Rob Sill
Father Dan Spexarth
Karen Stein
Vanessa McKinney, PTO President

Members Absent

None

Call to Order

The meeting was called to order by Karen at 7:00 p.m.

Opening Prayer

Father Dan opened the meeting with a prayer.

Approval of May Minutes

Minutes from the May meeting were approved. Vanessa made a motion to approve the minutes. Rob seconded the motion. Motioned carried 10-0.

Announcements

- Welcome to our new School Council Members Jeremy Barr, Diana Kessinger & Karen Stein.
- School Open House with Tailgate will be Tuesday, August 16th. School council members are invited to attend.
- Diocesan School Council Training for new members will be Wednesday, September 7th at St. Catherine.

Agenda Additions

None

Committee Reports

Wellness Committee – Karen and Betty are our representatives on the Wellness Committee. The Wellness Committee will meet in September.

Technology Committee – Rob is our representative on the Technology Committee. No meeting was held this month.

Athletic Committee – A new committee formed this year interested in getting athletics started at St. Catherine. Representatives Vanessa and Jeremy will provide updates.

Associate Principal's Report

- Open House at St. Catherine will be held on Tuesday, August 16th from 5:30-6:30 p.m. It will be combined with a Tailgate party from 5:30-7:00 p.m. Refreshments will be served with a free will donation to help raise money for athletics at St. Catherine. PTO will be there and Spirit Shirt and yearbook pickup will be available.

Principal's Report

- VIRTUS training will be required for all parents by the end of school year 2016-2017. Two training sessions have already been held with three or four more sessions scheduled during the year. Betty will verify records in March 2017 before the final St. Catherine training of the school year, and parents that have not completed training will be notified.
- On Tuesday, August 2nd Betty & Jeremy will attend the Principals' Meeting.
- Monday, August 8th is the St. Catherine new teacher meeting.
- Tuesday, August 9th is the diocesan teacher in-service.
- On Wednesday, Thursday, and Friday, (August 10th, 11th & 12th) the teachers will be meeting at St. Catherine.
- On Sunday, August 14th there will be a CSAL new coach meeting.
- St. Catherine will hold a New Parent Orientation on Sunday, August 14, @ 5:00 p.m. in the school cafeteria.
- Tuesday, August 16th is the Open House & Tailgate, and CSAL practice can begin.
- Wednesday, August 17th is the first day of school.
- Friday, August 19th is the PTO Skating Party at Carousel Skate Center from 5:00-7:00 p.m.
- Friday, September 2nd is the first Eucharistic Adoration & Spirit Dress Day.
- On Wednesday, September 7th the Diocesan School Council Training will be held at St. Catherine. Karen and Diana will need to attend.
- Saturday, September 10th is the start of fall sports.
- The Athletic Committee will sell shirts this year and 6th and 7th grade students can wear these on Spirit Dress Day.
- Our next meeting is Monday, September 12, due to Labor Day falling on the first Monday of the month.

Pastor's Report

- The building committee was reactivated in May to plan the opening of Phase 2B, the south wing of the school. While the building structure is complete, the finishing costs will be roughly \$750,000. The preschool and kindergarten classrooms will be located on the first floor of the south wing. This fall Betty will form a committee to look at the design for these classrooms. Construction would start after January 1st and would be ready by August 2017. The estimate for the new gym is \$2.8 million and may be built in the 3rd phase with the new church.
- As of July 31st the current gym will be available for St. Catherine School use only.

PTO President's Report

- In April, Mrs. High requested a piano for the school. The estimated cost is \$4,500 and it will be split equally between PTO, SOS and Men's Club when the final cost is determined.
- PTO has given the Athletic Committee \$1,500 for new volleyball uniforms and other fees, and will vote at their September meeting on providing an additional \$1,500 to cover upgrading uniforms and for purchasing new uniforms for the 7th graders.
- The first PTO meeting will be September 20th.
- The first PTO sponsored Spangles Night will be September 27th.

Old Business

- The finalized 2016-2017 school calendar has been sent to parents and is on the school website.
- Faculty & Staff update
 - All teacher, maintenance and kitchen staff positions are filled.
 - There are two Extended Day staff positions that should be filled shortly. Pending final registration numbers, Extended Day staff numbers may be adjusted.

New Business

- Registration & Enrollment Update – The July on-line registration process went very well this year.
- 2016-2017 Enrollment numbers are as follows:
 - Kindergarten – 50 students (6 on waiting list)
 - 1st – 50 students (4 on waiting list)
 - 2nd – 43 students (1 on waiting list; home schooled now)
 - 3rd – 44 students (4 on waiting list; special circumstances)
 - 4th – 25 students (2 on waiting list)
 - 5th – 25 students (9 on waiting list)
 - 6th – 25 students (2 on waiting list; special circumstances)
 - 7th – 23 students
 - TOTAL = 285 students
- Morning Drop Off & Afternoon Pickup Traffic Flow was discussed. Maps showing the proposed plan will be sent to all parents. Betty, Jeremy, and Officer Jonker will monitor the process when school starts and make necessary changes for efficiency and student safety.

Future Business

- More on Long Range Planning – Betty and Karen will continue to review surveys for future items for long range planning.

Closing Prayer

Father Dan led us in the closing prayer.

Meeting was adjourned at 8:00 p.m.

Next meeting will be Monday, September 12, 2016 @ 7:00 p.m.