



**St Catherine of Siena School Council  
MINUTES OF MEETING  
Monday, December 4, 2017 – Teacher Lunchroom**

Jeremy Barr, Principal  
Pat Buckles  
Tracy Dible (Chair)  
Julie Hampel, substituting for Lindsay Morgan, PTO President  
Diana Kessinger  
Elaine Klincik, Associate Principal  
Brooke Smith  
Father Dan Spexarth

**Members Absent**

Jeff Klaus, Lindsay Morgan, Karen Stein

**Call to Order**

The meeting was called to order by Tracy at 7:00 P.M.

**Opening Prayer**

Father Dan opened the meeting with a prayer.

**Approval of November Minutes**

Minutes from the November meeting were approved. Diana made a motion to approve the minutes. Brooke seconded the motion. Motion carried 8-0.

**Announcements**

None

**Agenda Additions**

None

**Committee Reports**

**Technology Committee** – Jeremy and Karen are our representatives on the Technology Committee. A meeting was held today. Jeremy reported that the committee is considering several options for next year, regarding how to pay for damaged tablets. They are gathering information regarding costs to determine how to proceed. Classroom phones for all teachers, the nurse and Elaine have now been installed. The committee is looking at touch screen monitors as an alternative to Smart Boards and in addition, scheduling training for Tim Schmidt on Microsoft 365. Procedures to better utilize manpower and resources for technology issues are also being determined.

**Wellness Committee** – Jeremy and Diana are our representatives on the Wellness Committee. No meeting was held this month.

**Athletic Committee** – Jeremy and Lindsay are our representatives on the Athletic Committee. No meeting was held this month. Basketball season starts this week. St. Catherine will have an 8<sup>th</sup> grade boys' team and girls' team, a 7<sup>th</sup> grade boys' team, and two 6<sup>th</sup> grade boys' teams.

### **Associate Principal's Report**

Elaine reported that the Wellness challenge last month on gratitude went very well. She is working on ILP's and IEP's for special needs students.

### **Principal's Report**

- Calendars for December and January are attached to the agenda.
- St. Catherine will host the Diocesan School Council on Tuesday, December 5.
- The teachers are reviewing two anti-bullying programs for next school year. After making their selection, teacher training will be scheduled.

### **Pastor's Report**

Father shared that Jill Rump and Clista Pfannenstiel are busy working on scheduling and to identify each parishioner's time, talent and treasure, to a need in the parish. The Holy Family Celebration is on December 31 and the third mural and donor board will be unveiled at that time. Father discussed some of the plans for the new church and gym and those will be presented to the parish at the beginning of next school year.

### **PTO President's Report**

- The Book Fair has wrapped up and was quite successful, raising \$1,900 in the first evening alone. The kick-off event was a family read night with Santa and the elves.
- The Spangles Night event did well; final totals are not in yet.
- On December 1, the 4th grade students provided lunch for the teachers.
- Plans for this year's class Christmas parties are in full swing. All the classes are focusing on the service aspect and have lots of great projects planned.

### **Old Business**

None

### **New Business**

- a. Teacher Survey analysis
  - Results from the staff surveys were shared and feedback from the staff was discussed with the teachers and Tim Schmidt. Improvements are being implemented to address those concerns.
- b. Student surveys will be given in January or February.

### **Future Business**

Review data as surveys are completed.

### **Closing Prayer**

Father led us in the closing prayer.

Meeting was adjourned at 8:00 P.M.

Next meeting will be Monday, January 8, 2018 @ 7:00 P.M.