



**St Catherine of Siena School Council  
MINUTES OF MEETING**

**Monday, February 6, 2017 – School Conference Room**

**Members Present**

Jeremy Barr  
Pat Buckles  
Tracy Dible  
Karen Gomez (Chair)  
Betty Hunt, Principal  
Diana Kessinger  
Karen Stein  
Vanessa McKinney, PTO President

**Members Absent**

Rob Sill  
Father Dan Spexarth (arrived mid meeting)  
Father P.J. Voegeli (arrived mid meeting)

**Call to Order**

The meeting was called to order by Karen Gomez at 7:30 P.M.

**Opening Prayer**

Karen Gomez opened the meeting with a prayer.

**Approval of January Minutes**

Minutes from the January meeting were approved. Diana made a motion to approve the minutes. Jeremy seconded the motion. Motion carried 8-0.

**Announcements**

None

**Agenda Additions**

Pat noted that on the December 5 school council meeting minutes the date for the next council meeting was incorrectly listed as January 2. The date should have read January 9.

**Committee Reports**

**Wellness Committee** – Karen and Betty are our representatives on the Wellness Committee. No meeting was held this month.

**Technology Committee** – Rob is our representative on the Technology Committee. No meeting was held this month.

**Athletic Committee** – A new committee formed this year interested in getting athletics started at St. Catherine. Representatives Vanessa and Jeremy will provide updates.

## **Associate Principal's Report**

Nothing to report at this time

## **Principal's Report**

- Catholic Schools Week was a great success.
- 1st Reconciliation for our 2nd graders is Tuesday, February 7, and Thursday, February 9. Both are at 7:00 P.M.
- Tuesday, February 7, is mid quarter, and the diocesan spelling bee. Keira Ronsick in 6th grade is St. Catherine's representative, and Olivia Stallbaumer in 5th grade is runner-up.
- Wednesday, February 8, is Faith Families.
- Tuesday, February 14, are the Valentine's parties.
- There will be no school February 17 through February 21. February 17 is a diocesan teacher inservice; we are out February 20 for Presidents Day; and then February 21 is a teacher workday and "optional" parent teacher conference day.
- February 27 CSAL track and soccer practice starts.
- March 1 is Ash Wednesday and there will be an all school Mass at 9:00 A.M.
- Friday, March 3 is spirit dress, Eucharistic adoration, and a staff luncheon. Also, the 6th graders will attend the diocesan Vocation Fair.
- We hope to have teacher interviews on Saturday, March 4, and possibly Saturday, March 11, also.
- Monday, March 6, we will have VIRTUS training at 6:30 in the carpet room in church. The Wellness Committee meeting scheduled at 6:00 P.M. will be rescheduled for April 3 at 6:00 P.M. due to the school council meeting beginning at 5:00 P.M.
- We will have Stations of the Cross on Wednesdays during Lent at 2:30.
- The kindergarten and 1st grade music program is Thursday, March 9 at 6:30.
- The 3rd quarter ends March 16.
- Friday, March 17, is a St. Catherine teacher inservice.
- Spring Break is the week of March 20.
- We will begin KS Assessments the week of March 27. 2nd Grade visits Cornerstone on this day, too.
- March 28 is a PTO meeting.
- March 29 is the first Battle of the Books for 5th & 6th grades.

## **Pastor's Report**

Father Dan reported that the south wing building contract came in at \$706,000. The Finance Council has approved it and they are awaiting final approval from the bishop. The building addition should take approximately 120 days to complete.

## **PTO President's Report**

- There were no additional grants this month to approve.
- PTO helped with the Grandparents Mass & Breakfast during Catholic Schools Week. Amy Dible did a wonderful job coordinating the event and it was a great success.

- Jesus Club (J Club) Book Fair numbers are not in yet. Vanessa will report on those when finalized.

### **Old Business**

- Preschool Update
  - Betty and Jeremy reported that the preschool pre-enrollment numbers were strong. The 3 year old program is nearly full. The 4 year old program is fairly full but with a teacher and aide they could take more students, if needed.

### **New Business**

- Holy Family Grant
  - Jeremy stated that St. Catherine has applied for the Holy Family Grant. There is no date yet when the grants will be awarded. The grant money could be used to help pay for student tutoring fees.
- Teacher Interviews
  - New teacher interviews are tentatively scheduled for Saturday, March 4, and Saturday, March 11. Staffing needs will be determined once current teacher letters of intent are returned on February 20. Two school council members will sit in on the teacher interviews on March 4 and two others on March 11.
- State Accreditation Model
  - This year we are moving from an individual school accreditation process to a diocesan accreditation model. Betty, Jeremy, and the teachers have been reviewing the criteria that our school will be assessed on and the rubric that will be used to evaluate our performance.
- Enrollment Plan
  - Betty has compiled the current enrollment data and shared that information with the council. The council members will review the data and we will discuss different areas of the enrollment plan in future meetings.

### **Future Business**

- More on Long Range Planning to be discussed during the second semester

### **Closing Prayer**

Father Dan led us in the closing prayer.

Meeting was adjourned at 8:45 P.M.

Next meeting will be Monday, March 6, 2017 @ 5:00 P.M.